

**SPECIAL MEETING OF THE BOARD OF TRUSTEES
MARY RILEY STYLES PUBLIC LIBRARY**

Held in the Library Conference Room,
120 N. Virginia Avenue, Falls Church
January 5, 2006

1. CALL TO ORDER

Mr. Gernand called the meeting to order at 7:30 p.m. The following Board members attended the meeting:

Alyn Beauchamp
Don Camp
Chet DeLong

Brad Gernand
John Lawrence
Ed Rose

Library Director Mary McMahon and Assistant to the Director, Caroline Reich, were also present.

2. FY07 PROPOSED LIBRARY BUDGET

The Library Director presented the FY07 draft budget for Board consideration. Each line item of the budget was reviewed by the Director and explained where necessary. A question was raised regarding the cost of automation maintenance contracts and whether these items are put out to bid; the Director answered that these items are sole source and therefore not eligible for competitive bidding. A suggestion was made to increase training for staff and met with general approval. A question was raised about the total number of books in the adult collection and the breakdown of fiction vs. non-fiction.

The Director reviewed the ten new initiatives she planned to present with the budget. **A motion was made to add an eleventh initiative adding one hour of operation (from 5pm to 6pm) on Fridays. It was seconded and passed (5 ay, 1 nay).** The Director asked that each Board member rank the initiatives in order of preference. **A motion was made to accept an increase in the book budget. It was seconded and passed. A motion was made to approve the Library budget as presented and to approve in advance any changes by the Director made necessary by forthcoming information. The motion was seconded and passed. A motion was made to cancel the January Meeting. It was seconded and passed.**

3. BUSINESS NOT ON THE AGENDA

Mr. DeLong reported that the Foundation gave the library \$1,000 in December drawn from the endowment, and another \$1,000 was recently given from proceeds of the end of the year campaign.

4. ADJOURNMENT

There being no further business, **a motion was made to adjourn at 9:10 p.m. The motion was seconded and passed.**

Respectfully submitted,

Mary W. McMahon
Library Director

Approved:

Bradley Gernand, Chair

Copies: Board of Trustees, City Manager, City Council, Planning Commission,
Library Reference Desk, Staff Bulletin Board (via hard copy)
City Clerk, Historical Commission, Library Web Page (via email)

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